

# HoosierCorps

# **VOLUNTEER VERIFICATION OF HOURS FORM**

Directions	s about how to complete	e this form are o	n the following	page.		
Voluntee	r Name					
Name of						
Agency I	Agency Phone Number					
Agency A						
Name of Site Supervisor						
Dates an	d hours served (pleas	e include mont	th, day and yea	ır):		
Date	Activity	Hours	Date	Activity	Hours	
TOTAL HOURS SERVED			TOTAL HO	URS SERVED		
First day	of service at this age	ncy:				
Anticipat	ted last day of service	at this agency	://_	<del></del>		
Voluntee	r Signature					
Site Sup	ervisor Signature					



### **HoosierCorps**

#### DIRECTIONS FOR COMPLETING THE VOLUNTEER VERIFICATION OF HOURS FORM

#### **Directions for completing this form:**

- Please print neatly.
- Use one form per agency. You may copy this form.
- Please fill in the entire form. When recording dates, please include month, day, and year.
- Once you have completed 20 hours of approved volunteer service, have your volunteer coordinator/manager sign the forms.
- Once signed by you and the volunteer coordinator/manager, make 2 copies one for your records, and one for the agency. Return all forms to the HHF Counselor that was assigned to you.



### **HoosierCorps**

### **COMPELLING CIRCUMSTANCES FORM**

Volunteer Name					
Name of Agency					
Agency Phone Number					
Agency Address					
Name of Site Supervisor					
Start date of service at this agency:					
Last date of service at this agency:					
Do you expect to be able to return to HoosierCorps?					
Yes No Not Sure					
If 'yes,' what date do you expect to return?					
Please describe the compelling circumstances that have affected your ability to complete your participation in HoosierCorps.					



INDIANA FORECLOSURE PREVENTION NETWORK				
By signing below, I certify that the compelling circumstances described above are true and correct.				
Volunteer Name (Signature)				
Volunteer Name (Printed)				
Date				



# **VOLUNTEER EXIT FORM**

Volunteer Name
Name of Agency
Agency Phone Number
Agency Address
Name of Site Supervisor
DATE OF EXIT/
Reason for Exit:
By signing below, I certify that the information on this form is true and correct.
Volunteer Name (Signature)
Volunteer Name (Printed)
Date